

Friends of _____, Inc.
BY-LAWS

ARTICLE I

NAME: the name of this organization shall be – Friends of _____.

ARTICLE II

PURPOSE: the Friends Group will act as a base of support for the _____ State Park by assisting the park staff, raising funds, accepting donations to aid park operations and acting as a link between the park and the surrounding community.

ARTICLE III

MEMBERSHIP: will consist of the following categories – individual, family, business, honorary. Membership will be open to anyone who has an interest in supporting the Friends of _____ and _____ State Park. Membership rates for the following year will be voted on during the November meeting each year.

Individual: consists of single membership for one person and requires annual dues.. Individual members will have one vote.

Family: consists of two adults and children under the age of 18 and requires annual dues. Family members will have one vote for each adult over the age of 18.

Business: consists of local business and organizations that would like to be supportive of the organization and requires annual dues. Business members will be entitled to one vote per business membership.

Honorary: consists of those members who have made significant contributions to the organization and have been voted honorary status by members of the organization. Honorary members are not required to pay dues and will have no voting privileges. Recommendations for honorary membership may be made to the organization by any member with voting privileges. Honorary status will be granted after approval by vote of the members of the organization.

ARTICLE IV

OFFICERS: will be as follows – President, Vice President, Secretary, and Treasurer.

- The following stipulations will apply to the above-mentioned officers:
- A term will consist of one calendar year.
- Officers must have been a member in good standing for at least the past six consecutive months.
- Vacancies will be filled by a general election.
- The President shall appoint a nominating committee to present a slate of officer to be voted upon at the designated yearly meeting.
- Voting members may nominate additional candidates at the meeting prior to the vote.
- Vote will be by voice approval unless a motion has been made and approved to do otherwise.
- The new President will assume the responsibilities of that office on January 1st.
- Other offices will transition into place between the last meeting of the year and the first meeting of the next year.

President:

- Presides over meeting according to accepted rules of parlance.
- Has the option to appoint committees and serve on them as an ex-officio member. Such

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committees may be dissolved by the President.

- Acts as primary liaison with the park staff.

Vice President:

- Serves in the absence of the President.

Secretary:

- Responsible for preparing and presenting the minutes of each meeting.
- Responsible for all communications.
- Upon the expiration of his/her term, shall deliver property of the organization in their possession to his/her successor or to the President.

Treasurer:

- Responsible for handling all association funds in accordance with direction from the organization.
- Responsible for making all reports concerning the organization as may be required by the State of Ohio and Internal Revenue Service.
- Responsible for presenting statements of financial condition of the organization at all meetings.
- Will receive membership dues.
- Upon the expiration of his/her term, shall deliver property of the organization in their possession to his/her successor or to the President.

ARTICLE V

MEETINGS: will be held at least on a quarterly basis and as called by the President.

- Meetings shall be open to all members and guests.
- At all meeting of the members, the members present (to include at least two-officers) shall constitute a quorum for the transaction of business.

ARTICLE VI

AMENDMENTS: written notification of proposals to revise or amend the By-Laws will be presented to the President.

- The proposed revision or amendment will be presented to the organization at the next regularly scheduled meeting.
- All proposed revisions or amendments must have two readings at separately scheduled meeting before being put to vote.
- By-Laws may be revised or amended by a two-thirds majority vote of the voting membership present, with a quorum in attendance.
- These By-Laws shall be effective August 3, 2013.

ARTICLE VII

DISCLAIMER: as provided for in Section 1702.12(e) of the Ohio Revised Code, all officers serving the Friends of _____, Inc. shall be indemnified and held harmless for any actions on behalf of the organization.